 **MEMO**

DATE: May 19, 2025

TO: Owners & Residents of Centre Pointe

Condominium Association

FROM: Cindyrae Mehler & Kayla Hardenbrook

 Condominium Association Property Managers

RE: **Gutter Cleaning, Dryer Vent Cleaning, D-Building Painting, and
Window Cleaning for ALL Bldgs & Clubhouse**

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THIS MEMO serves as advanced notice that M&M Construction will be onsite utilizing the lifts beginning on **Tuesday, May 27th, 2025, at 8:30 am** to complete gutter cleaning, and dryer vent cleaning on ALL Buildings. Additionally, the D-Building will be pressure washed, any rot repairs completed, and painted by M&M Construction.

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While the lifts are onsite, M&M Construction and the building inspector from Pacific Crest Reserves will be completing exterior deck inspections for ALL Buildings beginning **Monday, June 16th through Thursday, June 19th, 2025**.

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Margaret’s Window Washing will be onsite utilizing the lifts beginning **Monday, June 23rd, through Thursday, June 26th, 2025,** to complete exterior window cleaning on ALL Buildings, and the Clubhouse. ***Please be sure that all windows are closed during this time. The Board, INTEGRA Management and Margaret’s Window Washing are not liable for any damage caused from windows being left open.***

These are services provided at no additional charge to the individual home owners, but is paid for out of your Association's budget. Should you have any questions, please do not hesitate to contact our office at 360-656-5091 or to email us at:**integra@integra2183.com****.** Our office hours are Monday-Friday, from 9:00 am to 4:00 pm.

**T**hank you!